

**1 Work in pairs. Does your school have an exchange programme with a school in another country? Do you think it's a good idea? Say why.**

إعملوا كأزواج هل لدى مدرستكم برنامج للتبادل مع مدرسة في بلد آخر؟ هل تعتقد أنها فكرة جيدة؟ قل لماذا

Students' own answers

**2 Read the email and answer the questions in pairs.**

. اقرأ البريد الإلكتروني وأجب عن الأسئلة في أزواج

1 What's the relationship between Adel and Muneer? **They're pen pals.**

2 Why is Adel writing to him? **to tell him about himself, his family and his home town and to give him advice on his forthcoming visit.**

3 When is Muneer planning to visit? **in December.**

4 Do Muneer and Adel have anything in common? **They both like electronic music and they're both open and friendly.**

5 What is happening in Adel's life at the moment? **He's revising for exams.**

6 What does Adel say about his family? **His mum's a doctor, his dad's a supermarket**

manager, they live in a city centre apartment.  
He has a ten-year-old sister.

7 What information does he give about Ambleside? It's near a beautiful lake and mountains, it's good for walking or mountain biking.

8 Which two things does Adel tell Muneer to bring? walking boots and warm clothes.

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To	Muneer
Subject	Your stay in Ambleside

Hi Muneer,  
Thanks for your nice email. We're really excited about your visit in December! I'm fourteen years old and I'm in Grade 9 at secondary school. My favourite subject is English and I'm also really into painting and drawing. I love travelling, so I'm hoping to study Art abroad after school. I'm also a big fan of electronic music, so we definitely have something in common. ;—) Like you, I'm quite open and friendly and I get on well with everyone. At the moment, I'm really busy because I'm revising for my exams.

My mum's a doctor and my dad is a supermarket manager. We live in a flat near the centre of Ambleside. Ambleside isn't the most famous town in England but it's beside a beautiful lake. It's an amazing place for walking or mountain biking because it's near some awesome mountains. Bring your walking boots! Two important things you should know. First, Ambleside can be cold and wet in winter. It can even snow! So pack a warm sweater. Also, I have a younger sister who is ten. She's sweet but a bit shy.



We're really looking forward to meeting you.  
All the best,  
Adel

### 3 Look at the email again. In which order does Adel write about these things?

أنظر إلى البريد الإلكتروني مجدداً في أي ترتيب يكتب عادل عن هذه الأشياء؟

1 age 3 favourite school subject

4 interests 7 parents/family

5 personality 6 recent news

2 school 8 the town/region

### 4 Study the Writing box and find the expressions from the box in Adel's email

ادرس مربع الكتابة وابحث عن التعبيرات الموجودة في الصندوق الموجود في البريد الإلكتروني الخاص بعادل

## **WRITING | An informal email of introduction**

### **Paragraph 1**

Greet your friend and thank him/her for his/her email:

How are you?

I hope you're well.

Thanks for your (nice) email.

### **Paragraph 2**

Introduce yourself and mention recent news:

I'm in the first/last year of school.

I'm into/I'm interested in/I'm a big fan of skiing.

My favourite subject/singer/team is ...

I'd like to study at university/become a doctor.

People say I'm sweet/bossy/...

I'm working on/revising for ... at the moment.

### **Paragraph 3**

Mention your family and where you live:

My sister Suha is studying in Amman.

We live in an apartment/small house in the suburbs/town centre/countryside.

It's a great place for walking/shopping/

relaxing.

## Paragraph 4

Mention any other important information for a visitor:

We're all into sports, Dad's a great athlete.

It can be very hot/cold, so bring ...

Informal beginning and ending

Remember to begin and end your letter with informal expressions:

Hi ...,/Dear ...,

I'm looking forward to meeting you.

I can't wait to meet you.

Lots of love, .../All the best, ...

## Students' own answers

**5 Find examples of so and because in Adel's email. Then choose the correct words in the sentences below.**

ابحث عن أمثلة على ذلك في البريد الإلكتروني لعادل. ثم اختر الكلمات الصحيحة في الجمل أدناه

1 I love animals, **so** / **because** I think I'd like to become a vet in the future.

2 I'm really excited **so** / **because** I'm starting driving lessons!

3 We're decorating the apartment at the moment, **so** / **because** I'm sleeping in the living room.

4 Aqaba is on the coast, **so** / **because** it's a great place for water sports.

5 Bring a lot of light clothes **so** / **because** The Dead Sea can be really hot in May.

**6 WRITING TASK** Write an email of introduction to a student in Britain who is planning to visit you on a school exchange. Use the Writing box, so and because. Mention the things below.

مهمة الكتابة اكتب رسالة تعريف بالبريد الإلكتروني لطالب في



بريطانيا يخطط لزيارتك في تبادل مدرسي. استخدم مرر مع الكتابة،  
وهكذا ولسبب. اذكر ما في الاسفل

recent news أخبار حديثة

your family عائلتك

your hobbies/interests هواياتك واهتماماتك

your hometown and things to do there

مسقط رأسك والأشياء التي ستفعلها هناك

your personality شخصيتك

Students' own answers

Greet your friend and thank them for the email.

Introduce yourself and give some information about yourself, e.g. your school, hobbies, plans for the future, etc.

Describe your family and where you live.

Mention any other important information for a visitor, e.g. about food, the weather, clothes to bring, etc.

End your email with an informal expression.

Hi Hala,

Thanks for your email. I <sup>1</sup>wish / hope you're well. I'm really happy you're coming to Jordan to visit me.

I'm fifteen years old and I'm a big <sup>2</sup>fan / like of sports and outdoor activities. My <sup>3</sup>best / favourite activities are walking and climbing in the mountains – Jordan has beautiful mountains. I love spending time there in the summer <sup>4</sup>because / so I can meet people from lots of different countries and practise my English with them. I'd <sup>5</sup>want / like to study economics next year at the university here in Amman.

I live with my parents, Saeed and Ghada, and my sister, Laila. She's thirteen. We live in a house in the city <sup>6</sup>middle / centre near my grandparents and my uncles and aunts. I've got seven cousins so we're quite a big family!

There are lots of things to do in Jordan. You can swim in the Red Sea, visit beautiful old towns and walk in the mountains. The weather is hot and dry in the summer, but in the mountains it can be cold and wet. So <sup>7</sup>carry / bring a coat and warm clothes.

I'm looking forward to <sup>8</sup>meet / meeting you in the summer.

All the <sup>9</sup>best / love,  
Mariam

**1 Read the email and answer the questions.**

. اقرأ البريد الإلكتروني وأجب عن الأسئلة

1 Why is Mariam writing to Hala? **to introduce herself and her family**

2 Who does Mariam live with? **her parents and her sister**

3 What can you do in Jordan? swim in the Red Sea, visit old towns, walk in the mountains

4 What's the weather like in the mountains? cold and wet

**2 Read the email again and choose the correct words to complete it.**

. اقرأ الرسالة مرة أخرى واختر الكلمات الصحيحة لإكمالها

**Answers**

1 hope

2 fan

3 favourite

4 because

5 like

6 centre

7 bring

8 meeting

9 best

**3 Choose the correct words to complete the sentences.**

. اختر الكلمات الصحيحة لإكمال الجمل

1 The weather is cold so / because bring a coat.

2 It's a popular town so / because it's next to the sea.

3 I go there every summer so / **because** it's my favourite place.

4 I speak some English **so** / because I can talk to people who come here.

5 The trains are slow so / **because** they're very old.

**4 WRITING TASK** Follow the Active Writing instructions to write an email of introduction to a student from a different country who is planning to visit you on a school exchange.

مهمة الكتابة اتبع تعليمات الكتابة النشطة لكتابة بريد إلكتروني لطالب من بلد آخر يخطط لزيارتك في تبادل مدرسي.

Name: Brad / Emily From: Miami, Florida Interests: horses, drawing Family: one brother (Kyle – aged 20, works at a car factory, Orlando); father from Cuba; mother from USA

**ACTIVE WRITING | An informal email of introduction**

**1 Plan your email.**

- Thank the person for their email.
- Make brief notes about personal information.
- Make brief notes about your family and where you live.
- Think about anything the person needs to know.
- Choose a final greeting.

**2 Write the email.**

- Start and finish your email appropriately.
- Use paragraphs to organise your email.
- Use phrases from the Writing box in the Student's Book.
- Read the email with a partner. Is there anything you can improve? Think about language, spelling and correct information.

**3 Make any changes. Then, check that ...**

- you have included all the relevant information.
- there are no spelling or grammar mistakes.
- you have used interesting and relevant topic vocabulary

**Students' own answers**

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